

Position Title: Naturalist/Scout Program Leader

Location: Hidden Oaks Nature Center, 7701 Royce St, Annandale VA 22003.

Hours: Must have scheduling flexibility to allow for primarily weekend mornings-afternoons or afternoons-evening plus occasional weekday evenings and 1 to 2 weekday mornings/week 5 to 8 hour per day. Average 25 hours per week with a maximum of 30 hours a week.

Salary: \$15.33 to \$16.50.

Overview: Hidden Oaks Nature Center seeks an enthusiastic team member for immediate hire to teach our natural and cultural history and scouting programs year-round. This position oversees scheduling, staffing, or finding staff for public and private scout programs. Coordinates a team of three adult part time staff for scout programs. Must have flexible schedule for leading weekend morning private family programs/nature-themed birthday parties, weekend afternoon scout/family programs and lead weekday morning or evening programs which could include campfires or school groups. Staff responsible for providing presentations, leading educational programs, weekday summer camps and assisting with events. Duties may include being manager-on-duty on weekends when not conducting programs. Additional duties include administrative duties as assigned. Occasionally may work at other sites for Park Authority events or with outreach programs.

Duties Include: Primary duty is to schedule, coordinate, develop, lead and evaluate school-aged natural and cultural history programs, particularly for scouts. Lead private programming, particularly nature-themed birthday parties, on weekends. Lead or assist with weekend afternoon and evening programs as needed as well as serve as manager-on-duty. Depending on weekend hours, lead educational programs on one or more weekdays. Fulfill administrative duties as assigned. May be assigned to work at another location for outreach or special Park Authority program as needed.

Minimum Qualifications:

- Interest in natural history and educational programming with excellent oral and written communications skills.
- Enthusiasm for connecting visitors to the resource, especially school-aged children, and possess strong organizational abilities plus the ability to work independently.
- Must be able to work with a diverse staff and present and interpret programs to a diverse audience.
- Candidate must be willing to register and serve as a Boy Scout of America certified volunteer, a requirement to lead Boy Scout merit badges.
- Applicant must demonstrate the ability to present and teach to groups of varying age, number, and cultural backgrounds.
- Familiarity with Microsoft Office Suite, audio visual and standard office equipment. Minimum age is 18 years.
- First Aid/CPR/AED certified or the ability to attain certification within the first six months of employment and fulfill other county online trainings and pass background checks.

Preferred Qualifications:

- Multi-year experience in natural history interpretation and/or education in a science or education field.

- Undergraduate degree in a related field. Multi-lingual.

Note: *This position is scheduled to work a minimum 1,040 hours and no more than a maximum of 1,560 hours in a calendar year. This position is eligible to receive limited benefits, including: Medical/Vision/Dental Insurance Coverage, Flexible Spending Program, and Deferred Compensation.

To apply: Send your resume to FCPAJOBS@Fairfaxcounty.gov.

If you have any questions, please email FCPAJOBS@Fairfaxcounty.gov or visit us online at www.fairfaxcounty.gov/parks/jobs-internships